



Dokumentnavn:

2.8.3 ISPS - Application for issuance of access cards

Godkjent av: PSFO	Utarbeidet av: GBN	Gyldig fra: 9. januar 2023	Side: 1 av 1	Utgave: 5	Gradering: Unntatt offentlighet
----------------------	-----------------------	-------------------------------	-----------------	--------------	------------------------------------

Company name		Company logo on ID-cards	YES <input type="checkbox"/>	NO <input type="checkbox"/>
		Be sent to vaktsentral@drammenhavn.no		
Invoice address(*)		TLF		
		FAX		
		e-mail		

Personal info about applier (if driving permission/vehicle sticker is desired, must the form 2.8.3 ISPS- Application for issuance of driving permission – vehicle sticker be filled out)

Last name:	First name:	Position:
TLF:	Nature of the engagement (brief description)	
Which company inside Holmen terminal is there a customer relationship with?	Certified by the security administrator on Port of Drammen	
	<i>Name</i>	<i>Sign</i>

Consent Statement

- The ID- card must be visible at all times when inside the port area**
- IF you pass through the gate with a vehicle, the vehicle must have valid vehicle sticker placed to the left of the windshield.
- It is **YOUR** responsibility to ensure that no one else passes through without using their own ID-card. Violation of this will lead to confiscation of ID-card/or restricted access rights.
- If you observe any suspicious objects or behavior inside the harbour area, you must immediately notify the security gate.
- All passengers in the car **MUST** be registered in the gate, and pass through the revolving gate.
- The Port of Drammen reserves the right to change the individual user's access rights without notice, as well as closing the selected access points to the port facility when needed.
- All traffic on the pier is for authorized personnel only.
- It is strictly forbidden to use private cars inside the port facility area. Only vehicles with valid stickers may pass.
- The ID-card with associated code is strictly personal, and will be confiscated if misused.
- High visibility warning clothing class 3 **MUST** be used when you are within port facility area.
- Helmet **MUST** be used at any given time where there is a specific Helmet Sone.
- If you are delivering outgoing cargo, the form 2.8.7 ISPS - Sjekkliste ved innlevering av gods must be handed to the gate before entering.
- There is a charge for lost or damaged ID-cards.
- The card must be submitted to the Port of Drammen when the contracts or hire ends. If the port of Drammen does not receive a cancellation of the access card before the turn of the year in the current year, an invoice for the next year will be issued automatically.

Location	Date	Applicant's signature
----------	------	-----------------------

The application must be sent to the Port of Drammen, Box 636, 3003 Drammen or to vaktsentral@drammenhavn.no

The Port of Drammen reserves the right to change the user's access rights without notice.

If the level of security is modified in the port, can also the access rights be reduced

Access Rights

Roundel Other	<input type="checkbox"/> Holmen	Days _____	Time _____	<input type="checkbox"/> Furuholmen	Days _____	Time _____
	<input type="checkbox"/> Shed	Days _____	Time _____	<input type="checkbox"/> Shed	Days _____	Time _____
For the Port of Drammen	ID-kort design:		Approved by:		ID-Card no.:	
	Card issued by:		The card received by:		Date: / - 20	
	ID-card returned to the Port of Drammen when the contracts/employment ended. Date: / - 20					

(*) Invoice for the yearly fee (NOK 500,-) will be sent to this address until the card is submitted to The Port of Drammen.